

## ARTICLE III FORSYTH PLANNING AND ZONING COMMISSION

### **Sec. 2-51. Definition.**

As used in this article, the term “planning and zoning commission” or “commission” means the Forsyth Planning and Zoning Commission created in this article.  
(Code 1967, § 18-7)

### **Sec. 2-52. Created; composition; qualifications and appointment of members.**

The Forsyth Planning and Zoning Commission is hereby created. The commission shall consist of five (5) members who shall be residents of the city and who shall be appointed by the Mayor and City Council.

(Code 1967, § 18-7)

**Charter reference**—Authority of council to create commissions, § 3.106.

### **Sec. 2-53. Terms of members; filling of vacancies.**

Members of the commission shall be appointed for overlapping terms of five (5) years, and shall serve until their successors are appointed. Original appointments shall be made for a lesser number of years so that the terms of said members will be staggered. Any vacancy in membership shall be filled for the unexpired term by appointment by the council. No commission member shall hold any other public office or position in the City.

(Code 1967, § 18-7)

### **Sec. 2-54. Compensation of members.**

All members of the commission shall serve without compensation, but may be reimbursed for actual expenses incurred in the performance of their duties.

(Code 1067, § 18-7)

### **Sec. 2-55. Removal of members.**

The commission members shall serve at the pleasure of the Mayor and City Council and shall be removable for cause upon written charges and after a public hearing before the Mayor and City Council.

(Code 1967, § 18-7)

### **Sec. 2-56. Election and terms of officers.**

(a) The commission shall elect a chairman and a vice chairman from its membership. The term of such officers shall be for one (1) year or until they are reelected or their successors are elected.

(b) The commission shall appoint a secretary, who may be an officer or employee of the city or of the commission.

(Code 1967, § 18-8)

### **Sec. 2-57. General powers and duties.**

The commission is hereby vested with the following powers and duties.

- (a) Administer zoning and subdivision regulations in whatever role is delegated to it by the Mayor and City Council. However, the commission shall not be delegated any legislative authority.
- (b) To initiate, direct and periodically review the provisions of the City's zoning and subdivision regulations, and to make reports of its findings and recommendations as to amendments to the Mayor and City Council.
- (c) The commission shall have such powers as may be necessary to enable it to perform its functions and duties and to promote the planning for the City of Forsyth.
- (d) To perform other duties as from time to time may be delegated by the Mayor and City Council.

**Sec. 2-58. Meetings; rules of procedure.**

- (a) The commission shall meet at least once each month at the call of the chairman and at such other times as the chairman or the city council may determine.
- (b) The commission shall adopt rules for the transaction of business.
- (c) All meetings of the commission at which official action is taken shall be open to the public.
- (d) At least three members must be present to constitute a quorum with a majority vote of the quorum constituting an official action or decision of the commission.

(Code 1967, §, 18-8)

**Sec. 2-59. Assistance from city employees; appointment of employees and staff; procurement of professional assistance.**

The Planning and Zoning Commission shall be entitled to receive such assistance from the employees of the City of Forsyth as it shall request and shall be authorized to appoint such employees and staff and to secure such professional assistance on a full-time or part-time basis as it may, in its discretion, deem necessary or appropriate, provided that the expenditure therefore shall not be in excess of such amounts as are appropriated therefore by the Mayor and City Council.

(Code 1967, § 18-8)

**Sec. 2-60. Repealed**

**Sec. 2-61. Records.**

The commission shall keep a record of its resolutions, transactions, findings and determinations and recommendations, including the vote of each member upon each question or, if absent or failing to vote, indicating such fact. All such records shall be kept in the custody of the city clerk and shall be public records.

(Code 1967, § 18-8)

**Secs. 2-62—2-80. Reserved.**