

Questions related to the Request for Proposals for Landscape Architectural Services for City of Forsyth

Q: Can you please verify if this project pertains to only one site, or to several?

A: The project pertains to all City of Forsyth parks, not one particular site.

Q: Has there been a recent comprehensive park master plan or systems plan for this area (that this project will be updating)? If so, can that be shared with respondents?

A: A Comprehensive Park Master Plan has been drafted by the Middle Georgia Regional Comprehensive, but it does not encompass specifics for design work. Additional information is currently being added to the plan and will be available to provide insight to the area for the selected firm or individual.

Q: Is there a proposed budget range for construction of this project?

A: At this point in time a budget has not been set for the completion of the project.

Q: Will there be a pre-proposal conference?

A: At this time a pre-proposal conference is not scheduled for this project.

Q: Please clarify the scope of the RFP is to deal with only existing City of Forsyth Parks (i.e. Hill Street, Milledge Circle, Kynette and Country Club Parks). Is that correct?

A: The project is to address existing City of Forsyth Parks and the potential to create additional parks in available space.

Q: Please clarify the intent of the RFP is to deal only with the expansion of City's existing parks (i.e. under Section 1: Summary; "The goal of the project is to create additional park space for public use."). Is that correct?

A: The goal of the project is to address the City of Forsyth's existing parks to ensure adequate use of the space and additional amenities to fulfill the community's needs. Consideration of expanding or creating additional parks is an additional element of the project.

Q: In the RFP document, under Task 3 on page 4, it reads ...”This plan shall include that following elements: Goals and Objectives of the City Parks Master Plan”. Is there an existing Parks Master Plan?

A: Task 3 identifies the plan shall include the goals and objectives of the City Parks Design Master Plan. The City Parks Design Master Plan will ultimately be product created by the firm or individual of ways in which to create more efficient park space.

Q: Where can proposer’s get a copy of the City Parks Master Plan?

A: The City Parks Design Master Plan will be completed by the selected firm or individual and shall be the final document of recommendations for the City of Forsyth.

Q: Please clarify the intent of the RFP is to deal with only existing City of Forsyth Parks, not Monroe County Parks; is that correct?

A: The proposals are only requested to address City of Forsyth Parks. Monroe County Parks are not included in this project.

Q: Are there any surveys of the existing City Parks?

A: Surveys of the existing City Parks have been completed

Q: Where can proposers get copies of existing park surveys?

A: Surveys of the existing City Parks will be provided to the firm or individual selected to complete the project.

Q: In the RFP document, under Task 3 on page 4, it reads “Recommended mix of land and building uses to promote the community”. Please explain what the intent here is.

A: Several of the City of Forsyth Parks include public facilities such as restrooms, pavilions, and a neighborhood center. The current structures need to be inclusive in any future designs.

Q: In the RFP document, under Task 3 on page 4; does “Recommended mix of land and building uses” mean the city if requesting recommendation for use of land and buildings surrounding the existing City Parks.

A: The recommended mix of land and building uses addresses the inclusion of buildings currently within the parks and future buildings that could be constructed to provide additional amenities for the community.

Q: In the RFP document under Task 1: Public Outreach and Participation, it reads “...and select stakeholders”, who are the stakeholders the RFP makes reference to?

A: The selected firm or individual is responsible for identifying stakeholders along with the City of Forsyth to ensure an adequate representation is selected to provide input for the community as a whole.

Q: What are the minimum number of Public Outreach/Participation Meetings sought?

A: The minimum number of Public Outreach/Participation Meetings should be addressed by the firm wishing to submit a proposal to gain an acceptable amount of public involvement to impact the project.

Q: What is the dollar value contemplated of the budget for the Landscape Architectural Services requested?

A: A budgeted amount has not been assigned at this moment.

Q: Will City and County GIS be available for use in this project?

A: The City of Forsyth and Monroe County do not have GIS capabilities, but parcel data can be provided once granted approval by Monroe County by a partner agency.

Q: Will architectural concept design of structures need to be included in any of the proposed parks?

A: Any structures to be included within the parks will need architectural concept designs.

Q: Is the Consultant responsible for advertising and posting public meetings?

A: The firm or individual selected will be responsible for advertising and posting information related to public meetings.

Q: Will City facilities be available for use for meetings relating to public outreach?

A: City facilities will be available for use for meetings relating to public outreach.

Q: Dog Park

Q1: Does the City have a site chosen for this project? If so, what is the size and where is it located?

A: The City of Forsyth has identified a site for the placement of a dog park. The location and size of the property will be provided to the selected firm or individual.

Q2: Does the City have a survey of the area that includes topography and existing site conditions, i.e. existing structures, vegetation, storm facilities, parking, etc.?

A: The City of Forsyth has a basic survey of the area detailed information such as vegetation, storm facilities, parking, etc. are not included.

Q3: Is this proposal to include construction drawings for the dog park project?

A: No, this proposal just identifies the firm or individual's qualifications and past projects. The construction drawings of the dog park project will be included as a part of the City Parks Design Master Plan.