

MINUTES

FORSYTH CITY COUNCIL MEETING

JUNE 15, 2010

CALL TO ORDER AND INVOCATION

Mayor Howard called the meeting to order at 7:00 PM. Mr. Dodd gave the invocation.

ROLL CALL

Present for the meeting was Mayor Tye Howard, Councilmembers Mike Dodd, Jo Anna Banks, James Calloway, Eric Wilson, and Melvin Lawrence. Also present was City Attorney, Bobby Melton; City Administrator, Greg Popham; and City Clerk, Janice Hall.

Councilmember Desi Hansford was unable to attend the meeting; therefore, all unanimous votes will be five (5) votes (Dodd, Banks, Calloway, Wilson, and Lawrence).

APPROVAL OF MINUTES OF THE JUNE 1, 2010 COUNCIL MEETING

Mr. Calloway offered a motion to approve the minutes of the June 1, 2010 council meeting as written. Seconded by Mr. Lawrence, the motion carried unanimously.

APPROVAL OF TEMPORARY ALCOHOL PERMIT FOR CONSUMPTION ONLY REQUESTED BY THE NATIONAL WILD TURKEY FEDERATION FOR AUGUST 20 & 21 AT THE CENTRAL GEORGIA CONVENTION CENTER

Mrs. Hall stated that a copy of the application and required documentation are included in the council packet. Mr. Melton stated that all paperwork appears to be in order. Mr. Wilson offered a motion to approve the temporary alcohol permit for consumption only for the National Wild Turkey Federation for August 20 & 21 at the Central Georgia Convention Center. Seconded by Mr. Dodd, the motion carried unanimously.

APPROVAL TO ADVERTISE THE HISTORIC PRESERVATION DISTRICT MAP AND GUIDELINES

Mrs. Eva Persons, Forsyth Historic Preservation Commission (HPC) Chair, introduced all members of the HPC and then reviewed a PowerPoint presentation which was presented to council several years ago. The presentation reviewed the reason for and steps to adopt a HPC District and Guidelines. Mayor Howard thanked Mrs. Persons and

all members of the HPC for their diligent work over the years to bring this project to completion. Mrs. Banks offered a motion to draft a designation ordinance, advertise the district map and guidelines, approve the Certificate of Appropriateness form, and hold a public hearing for approval of these. Seconded by Mr. Calloway, the motion carried unanimously. Mrs. Banks stated that she worked on the map and guidelines as an employee and knows the hours the HPC members have put into this project. Mrs. Banks stated that she is proud of their work and thanked them for their dedication to this project.

APPROVAL OF RESOLUTION TO PURCHASE 3 F-150 FORD PICKUP TRUCKS WITH GMA FINANCING

Mrs. Hall reviewed the resolution required by GMA for the financing of three F-150 pickup trucks for the electric department. Mr. Dodd offered a motion to approve the resolution required for the financing of these vehicles. Seconded by Mr. Wilson, the motion carried unanimously. Mrs. Hall stated that the amortization schedule included in the packet reflects quarterly payments. Mayor Howard stated that we have a good chance to get approved through the Clean Air Coalition for a percentage reimbursement on the purchase of fuel efficient vehicles. Mr. Popham stated that these trucks and the police vehicles being purchased are all flex-fuel vehicles.

CITY ADMINISTRATOR REPORT

Mr. Popham offered the following report:

- Computers are now in place for all department heads and we will be moving forward with training from Electric Cities for their purchase/requisition program. This training will include all council members as they will be using the system to approve purchase order/requisitions.
- Working on the Environmental Assessment for the EDI Grant for \$650,000 for renovations on the Tift College/DOC. Will continue to work on changing the language in the grant to allow the City to use the grant money.
- The addendum has been finalized for the Middle Georgia Regional Commission consulting agreement to reflect a minimum of 2 days per week. The consultant will begin work on the unincorporated islands.
- June 22nd will be the first session of the DDA training from 4:00 PM until 8:00 PM at Aldermen Hall.

- Mayor Howard stated that the Notice to Proceed has been received for the Streetscape Project. Mr. Popham is working with the engineer and contractor to set a pre-construction meeting for either June 21st or 22nd. When the meeting is set, there will be two meetings; the first with the engineer, contractor, and city officials and the second meeting will include the business owners. Mr. Popham stated that Mrs. Hall is the point of contact for the business owners during the construction.

COMMITTEE REPORTS

MR. DODD

Mr. Dodd reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the water department committee totals of \$32,986.12 and the electric department committee totals of \$41,725.24. Seconded by Mrs. Banks, the motion carried unanimously.

Mr. Dodd stated that a public utilities committee meeting will be scheduled during one of the upcoming work sessions to review the withdrawal permit and the annual report received from MEAG and Electric Cities.

Mr. Dodd reviewed the request submitted to the County Commissioners tonight for permission to extend water and sewer lines on Highway 83 North from the existing lines to the Timberlake Ministries property. Mr. Dodd stated that the Service Delivery Agreement requires that each entity advise the other when water lines are being extended. Mr. Dodd stated that the County Commissioners tabled the matter tonight until additional information can be provided.

MRS. BANKS

Mrs. Banks reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the public affairs committee totals of \$3,468.37. Seconded by Mr. Calloway, the motion carried unanimously.

Mrs. Banks thanked the Backlot Players and the Rose Theatre for their workshop and production this weekend.

Mrs. Banks stated that the DDA training, which included elected officials, will be June 22nd and 29th from 4:00 pm until 8:00 pm.

Mrs. Banks stated that conflicts, particularly between the duties of the Mayor and City Administrator, in the City Charter and City Ordinances were discussed at the council retreat and we need to move forward on correcting these conflicts.

Mrs. Banks stated that the unincorporated islands need to be addressed.

Mrs. Banks stated that the blighted and dilapidated housing issues are being addressed and requested an update on any responses received from the letters sent on the house on Highway 83.

Mrs. Banks stated that the Urban Redevelopment Plan is being worked on and is in the final stages.

MR. CALLOWAY

Mr. Calloway reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the police department committee totals of \$743.60 and the fire department committee totals of \$2,527.92. Seconded by Mr. Wilson, the motion carried unanimously.

Mr. Calloway thanked Chief Corley for his attendance at the meeting.

MR. WILSON

Mr. Wilson reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the cable department committee totals of \$5,179.67. Seconded by Mr. Calloway, the motion carried unanimously.

Mr. Wilson reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the administrative department committee totals of \$21,873.80. Seconded by Mr. Dodd, the motion carried unanimously.

Mr. Wilson reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the recreation department committee totals of \$3,427.91 and the cemetery department committee totals of \$153.47. Seconded by Mrs. Banks, the motion carried unanimously. Mr. Wilson requested that everyone work together to keep the parks clean.

Mr. Wilson stated that a pool contractor has submitted ideas for a pool and/or water feature. Mr. Wilson stated that Mr. Popham will write and RFP to go out for bids on a pool/water feature project.

Mr. Wilson stated that Mrs. Hall is working with a contractor for estimates for repairs to the tennis courts at Country Club Park.

Mr. Wilson stated that park maintenance is being worked on and hopefully the designation of at least one employee to man the parks. Mayor Howard stated that the City is doing a lot of work at the parks and needs everyone to do their part in keeping the parks clean.

MR. LAWRENCE

Mr. Lawrence reviewed invoices totaling over \$500 for each vendor and offered a motion to approve the public works department committee totals of \$7,085.68. Seconded by Mr. Wilson, the motion carried unanimously.

Mr. Lawrence stated that we have hired two new employees in the public works department.

Mr. Lawrence stated that we always try to use local vendors first but do occasionally have to use those that are not local.

Mr. Lawrence stated that he is on the Training Board for GMA and a new certification program has been developed for those elected officials obtaining 204 training hours. Mr. Lawrence encouraged everyone to take advantage of the courses.

ADDITIONAL NEW BUSINESS

Mayor Howard reviewed information from the Monroe County Board of Health meeting where funding for the shingles vaccine for the elderly that will drastically reduce the cost of the vaccine. Mayor Howard stated that the Board of Health is also working on the inspections performed at hotels and motels.

Mayor Howard stated that Mr. Tom Queen, DOT, has confirmed that the restriping of the parking spaces on Main Street should be taken care of when the resurfacing is completed but until then, the City could do temporary striping.

Mayor Howard reviewed the need for a water infrastructure map for both the city and county systems. Mayor Howard stated that the County Commissioners are submitting a technical assistance request to the MGRC for assistance in developing the map and suggested that the City should do the same. Mrs. Banks offered a motion to submit a technical assistance request letter to the MGRC for assistance in developing a map for the city and county water systems. Mr. Calloway seconded the motion. Mr.

Dodd stated that we are purchasing a GPS system to work on the mapping in-house. Mr. Popham stated that the city and county will be required to gather the primary information required for the map. Mr. Popham stated that we can require the assistance of the MGRC but without the full input of the city and county they will not be able to develop the map. The motion carried unanimously.

Mrs. Banks requested an update on the status of the dilapidated house on Highway 83 North. Mr. Melton stated that information was provided to council to begin the condemnation procedures due to the property is owned by several heirs but none have the authority to approve demolition or repairs to the property. Mr. Popham stated that he will have a report from the building department at the next meeting.

Mr. Lawrence offered a motion to go into executive session to discuss personnel matters. Seconded by Mr. Wilson, council adjourned into executive session at 8:05 PM.

Mayor Howard called the meeting back into open session at 8:10 PM. There being no further business to discuss, the meeting was adjourned at 8:10 PM.

Submitted by:

Janice L. Hall, City Clerk