

MINUTES

NOVEMBER 5, 2012

FORSYTH CITY COUNCIL MEETING

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INVOCATION

Mayor Howard called the meeting to order at 6:00 pm and led the Pledge of Allegiance. Mayor Howard gave the invocation.

ROLL CALL

Present for the meeting was Mayor John Howard, Councilmembers Mike Dodd, James Calloway, Jo Anna Banks, Eric Wilson, and Melvin Lawrence. Also present was City Attorney, Bobby Melton; City Administrator, Thomas White; and City Clerk, Janice Hall.

Councilmember Desi Hansford was not present for the meeting; therefore, all unanimous votes will be five (5) for (Dodd, Banks, Calloway, Wilson, and Lawrence).

APPROVAL OF MINUTES – OCTOBER 16, 23, AND 29, 2012

Mr. Wilson offered a motion to approve the minutes from October 16, 2012; October 23, 2012; and October 29, 2012. Seconded by Mr. Calloway, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).

APPROVAL TO ADVERTISE AMENDMENT TO SECTION 2 – 7 OF THE CITY ORDINANCE PERTAINING TO PURCHASING

City Administrator, Thomas White, reviewed the changes that stated all purchases require a PO and approval by the committee chairperson. Mr. Dodd stated that a final legal form was needed before advertising the changes. Mr. Melton agreed reminding the council the advertisement would state that a copy would be available for review. There was a lengthy discussion regarding the proposed procurement policy, whether this will be a policy or an ordinance, and changes already made to the policy that will be sent out by Mr. White. Mrs. Banks offered a motion to advertise a public hearing to amend Section 2-7 of the City Code. Seconded by Mr. Lawrence, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).

CURTIS REEVES – 14 GEORGE STREET SEWER

Mr. Reeves stated that he and Mr. High had work on the sewer problem of Mrs. Barbara Zellner at 14 George Street and although the issue had been resolved, he and Mr. High had not received payment for their work. Mr. Reeves stated that the city had requested that he perform

the work on the sewer line at the residence. Mr. Reeves and Mr. High previously faxed and mailed invoices to the city for a total of \$2,325. Mayor Howard stated that when the invoice was received it was assumed to be for Mrs. Zellner, as they did not realize the city had called Mr. Reeves and Mr. High. Mr. Melton stated that the city has settled with Mrs. Zellner on this matter and that as part of that settlement, the city installed a backflow preventer on her sewer line Mr. Wilson requested that the matter be turned over to Mr. White to research and report back to council with his findings.

RE-ADOPTION OF RESOLUTION FOR SHORT-TERM WORK PLAN

Mrs. Hall stated that this has previously been approved; however, DCA states that it was approved too early. Mr. Wilson offered a motion to adopt the Resolution for the Short-Term Work Plan. Seconded by Mr. Dodd, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).

2013 FORSYTHIA FESTIVAL UPDATE AND STREET CLOSURE REQUEST

Mrs. Hall stated that again this year she is the Chair of the Community Relations Committee for the Forsythia Festival and reviewed changes that the committee is requesting for the street closure on Friday, March 8th. Mrs. Hall stated that she and Mr. White had discussed the committee request to close Jackson Street from Main to Johnston at noon and feel that it may be better to close the street all day rather than try to get vehicles moved in the middle of the day. Mr. Dodd offered a motion to close Jackson Street from Main to Johnston all day on March 8, 2013. Seconded by Mr. Calloway, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence). Mrs. Banks requested that the business owners be notified now to give them sufficient time to prepare for the street closing.

Mrs. Hall stated that the committee is also looking at the possibility of adding some new events for the 2013 Festival which may require additional street closings and will bring those back if they materialize.

APPROVAL OF ACCOUNTS PAYABLE INVOICES

Mrs. Hall reviewed the following:

- Recurrent invoice totals of \$201,120.33. Mr. Calloway offered a motion to approve the recurrent invoice totals for payment. Seconded by Mr. Dodd, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).

- Purchase order totals of \$84,768.12. Mrs. Banks offered a motion to approve the purchase orders. Seconded by Mr. Wilson, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).
- Mrs. Hall requested that the approval process of the purchase orders and recurrent invoices be reviewed as the procurement policy is being updated.

COMMITTEE REPORTS

MR. LAWRENCE

Mr. Lawrence offered the following report from the parks/recreation/cemetery committee:

- \$210 was given to Tree Board for trees
- Kynette Park work continues; Mayor Howard stated that he has received information from a company on playground equipment that he has passed on to Mr. Randall
- Reviewed the GMA Training Board report

MR. WILSON

Mr. Wilson offered the following report from the public safety committee:

- Announced the public safety committee meeting is canceled for tomorrow, Tuesday November 6th. The next meeting will be held on December 4th at 3:30PM.

MR. CALLOWAY

Mr. Calloway offered the following report from the public utilities committee:

- Receiving calls about Pizza Hut parking and pedestrians walking across Lee Street. The area requires signage and police patrol to prevent someone from being hit.

MRS. BANKS

Mrs. Banks offered the following report from the public affairs committee:

- Thanked everyone for participating in the Hometown Connection Luncheon
- Continue to review changes to the Code Enforcement position and procedure
- The Gaming Ordinance is being reviewed by committee for possible adoption

MR. DODD

Mr. Dodd offered the following report from the public works committee:

- RFP has been sent out on the Solid Waste Management and are due by November 30th

CITY ADMINISTRATOR REPORT

Mr. White had nothing further to report.

CITY CLERK REPORT

Mrs. Hall offered a request from the Better Hometown for permission to close Jackson Street from Main Street to Johnston Street the night of November 26th for the annual Christmas Tree Lighting. Mrs. Banks offer a motion to approve the street closings. Seconded by Mr. Calloway, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence).

CITY ATTORNEY REPORT

Mr. Melton had nothing further to report.

MAYOR'S REPORT

Mayor John Howard stated that he is working on improvements of the downtown Wi-Fi.

Mayor Howard stated that he had been asked by The Rose Theatre to look into the omission of pedestrian lighting on the Johnston Street side of the square. Mr. White addressed that this was omitted during Streetscape due to other changes made. Mayor Howard asked that this be looked at again.

ADJOURN

Mr. Calloway offered a motion to adjourn into Executive Session to discuss land acquisition and personnel matters. Seconded by Mr. Dodd, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence) and council adjourned into executive session at 7:00 PM.

Mayor Howard called the meeting back into open session at 7:55 pm.

Mr. Wilson offered a motion to adjourn into Executive Session to discuss L.O.S.T. negotiations with the county. Seconded by Mr. Lawrence, the motion carried unanimously (voting in the affirmative were Dodd, Banks, Calloway, Wilson, and Lawrence) and council adjourned into executive session at 7:55 pm.

Mayor Howard called the meeting back into open session back in at 8:05 pm. Hearing no further business to be discussed, the meeting was adjourned at 8:05 pm.

Submitted by:

Janice L. Hall, City Clerk