

## **MINUTES**

**DECEMBER 18, 2012**

**FORSYTH CITY COUNCIL MEETING – 7:00 PM**

### **CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INVOCATION**

Mayor Howard called the meeting to order, lead the Pledge of Allegiance, and gave the invocation.

### **ROLL CALL**

Present for the meeting was Mayor John Howard, Councilmembers Jo Anna Banks, James Calloway, Desi Hansford, Eric Wilson, and Melvin Lawrence. Also present was City Attorney, Bobby Melton; City Administrator, Thomas White; and City Clerk, Janice Hall.

Councilman Mike Dodd was unable to attend the meeting; therefore, all unanimous votes will be five (5) votes for (Banks, Calloway, Hansford, Wilson, and Lawrence).

### **APPROVAL OF MINUTES OF DECEMBER 4, 2012**

Mrs. Banks offered a motion to approve the minutes from December 4, 2012. Seconded by Mr. Wilson, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence).

### **APPROVAL OF HEALTH INSURANCE RENEWAL**

Mr. Hansford offered a motion from the administrative committee to renew the city health insurance with Coventry with the 25.5% increase. Seconded by Mr. Lawrence, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence). The council reviewed the percentage of increase and discussed ways of decreasing claims.

### **RFP FOR CITY FINANCIAL INSTITUTION AND CITY AUDITING FIRM**

Mrs. Hall stated that Monroe County Bank was the only financial institution that submitted a response to the RFP. Mr. Hansford offered a motion to award the RFP for City Financial Institute to Monroe County Bank. Seconded by Mrs. Banks, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence). Mrs. Banks thanked Monroe County Bank for their continued support of the city with the proposal to remain at no cost to the city.

Mrs. Hall reviewed the comparison from Mr. Charles Grinstead of the City Auditor RFP's. Mrs. Hall and Mr. Grinstead recommended that the City Auditing remain with Buckley

& Hopkins. Mr. Wilson offered a motion to award the RFP for City Auditing Firm to Buckley & Hopkins. Seconded by Mr. Hansford, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence).

### **SET DATE FOR FIRST COUNCIL MEETING 2013**

Mayor Howard discussed possible dates to hold the first council meeting in 2013 as the first Tuesday in January is a holiday. After discussion of several dates, Mr. Wilson offered a motion to hold the first city council meeting of 2013 on January 8, 2013 at 6:00PM. Seconded by Mr. Hansford, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence). Council discussed holding work sessions on different days than council meeting to better facilitate the meetings. Council also discussed the need to hold budget work sessions to adopt the 2013 budget.

### **ADOPT RESOLUTION TO AUTHORIZE MEMBERSHIP IN THE GMA WORKERS' COMPENSATION SELF-INSURANCE FUND AND AUTHORIZE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR ENROLLMENT**

Mrs. Hall reviewed the GMA Workers' Compensation Self-Insurance Fund. Mrs. Banks offered a motion to adopt the resolution to authorize membership in the GMA Workers' Compensation Self-Insurance Fund and authorize the Mayor to execute all necessary documents for enrollment. Seconded by Mr. Hansford, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence).

### **ACCOUNTS PAYABLE INVOICES**

Mrs. Hall reviewed the purchase orders for approval total \$157,410.52. Mr. Wilson offered a motion to approve the purchase orders. Mr. Hansford seconded the motion. Mrs. Banks stated that since a budget has not been adopted for 2013 and the PO's for approval for the Better Hometown Department are for events to be held in 2013, she would request that those PO's be removed from the approval list until the 2013 budget is adopted. Mr. Wilson amended his motion to approve the listed PO's except for the \$9150 for the Better Hometown. Seconded by Mr. Hansford, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and Lawrence).

Mrs. Hall reviewed the recurrent invoices for approval total \$247,956.04. Mr. Hansford offered a motion to approve the recurrent invoices. Seconded by Mr. Lawrence, the motion carried unanimously (voting in the affirmative were Banks, Calloway, Hansford, Wilson, and

### **COMMITTEE REPORTS**

#### **Mr. Lawrence**

- Reviewed the committee meeting and offered a motion to accept Southern Playground's offer for Kynette Park equipment. Seconded by Mr. Hansford, the motion carried unanimously. Mrs. Banks asked that the layout of the playground be made available for review and Mr. Lawrence stated that he would.
- Thanked council for the donation made to Georgia Sports Alliance which allowed 4 students from Mary Persons High School to participate in the All Star Game.

#### **Mr. Wilson**

- Wished everyone a Merry Christmas

#### **Mr. Hansford**

- Reminded council to send prayers to the Connecticut Community and to reach out to our own community and remember to hold community, friends, and family close.
- Wished everyone a Merry Christmas

#### **Mr. Calloway**

- Nothing further to report.

#### **Mrs. Banks**

- Wished everyone a Merry Christmas, Happy New Year, and safe travel though the holidays.

### **CITY ADMINISTRATOR REPORT**

Mr. White had nothing to report.

### **CITY CLERK REPORT**

Mrs. Hall had nothing to report.

### **CITY ATTORNEY REPORT**

Mr. Melton wished everyone a Merry Christmas and a Happy New Year.

### **MAYOR'S REPORT**

Mayor Howard stated he has enjoyed the last 12 months working as Mayor and with city council.

Mayor Howard thanked everyone for the donation made to the Hubbard Steppers.

Mayor Howard wished everyone a Merry Christmas and encouraged everyone to remember those that are less fortunate than they are and the real reason for the holiday season.

Mayor Howard also challenged council to have an open mind to do something for the Public Works department. Mayor Howard stated this department needs a facility, the employees need more money, and a higher bar is needed to be set to require better work from employees. Mayor Howard encouraged council to think over this issue during the holidays. Mayor Howard would like to see something put into place in the 2013 budget for the Street Department. Mr. Lawrence commended Mr. Calloway on his idea that he has mentioned to council regarding a new facility for that department.

**ADDITIONAL BUSINESS**

Mr. Bill Calloway wished everyone a Merry Christmas and Happy Holidays.

There being no further business to discuss, the meeting was adjourned at 6:40 pm.

Submitted by:

Janice L. Hall, City Clerk