

## **MINUTES**

### **FORSYTH CITY COUNCIL MEETING**

**OCTOBER 06, 2015**

#### **CALL TO ORDER, PLEDGE OF ALLEGIANCE, INVOCATION**

Mayor Howard called the meeting to order at 6:00PM and led the pledge of allegiance. Melvin Lawrence gave the invocation.

#### **ROLL CALL**

Present for the meeting were Mayor Howard, Councilmembers Mike Dodd, Julius Stroud, Greg Goolsby, Jimmy Jones, and Melvin Lawrence. Also present were City Attorney, Bobby Melton; City Manager, Janice Hall; City Clerk, Kristal Dunn.

#### **CONSENT AGENDA**

##### **APPROVAL OF MINUTES OF THE SEPTEMBER 15, 2015 COUNCIL MEETING**

##### **APPROVAL OF ANNUAL AGREEMENT WITH LOW INCOME HOME ENERGY ASSISTANCE PROGRAM FOR CITY TO RECEIVE PAYMENTS**

##### **APPROVAL OF ACCOUNTS PAYABLE INVOICES - \$347,512.19 (\$345,579.26 for GENERAL INVOICES; \$372.93 for SEIZED; \$1,560.00 for SPLOST)**

##### **APPROVAL OF REQUISITIONS GREATER THAN \$5,000**

###### **A. RIGHT-OF-WAY TRIMMING FOR ELECTRIC LINES - \$54,848.00**

**HWY 42 - \$15,230**

**W. JOHNSTON - \$9143**

**W. MAIN - \$12,190**

**MONTPELIER - \$18,285**

###### **B. CALIBRATION CONTROLS AUTOMATION – RESERVOIR BRIDGE REPLACEMENT - \$24,216 – BID AWARDED, THIS IS JUST FOR APPROVAL OF INVOICE RECEIVED FOR PAYMENT**

Mayor Howard read the Consent Agenda. Mr. Jones offered a motion to approve the Consent Agenda. Seconded by Mr. Stroud. Mr. Goolsby asked that item 4-A & B be removed from the Consent Agenda and be moved below item 11 in the Agenda for further discussion. The motion carried unanimously, (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

#### **AGENDA ACTION/DISCUSSION ITEMS**

##### **PRESENTATION OF PROCLAMATION FOR NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION**

Mayor Howard read the proclamation declaring October 11, 2015 as “National Society Daughters of the American Revolution Day” in the City of Forsyth and encouraged all citizens to join him in recognizing the contributions made by this organization, and in extending sincere congratulations to its members on their 125<sup>th</sup> Anniversary.

**PUBLIC HEARING FOR ALCOHOL POURING LICENSE FOR GOLD & SILVER BAR – 951 HIGHWAY 42 NORTH – OWNER DIPAK PATEL**

Mr. Bobby Melton reviewed the application for the alcohol pouring license and stated that all of his questions had been answered. Mr. Melton stated that it had been advertised in the Monroe County Reporter issues of September 23<sup>rd</sup> and September 30<sup>th</sup> and is now before the Mayor and Council for Public Hearing and consideration for approval. Mayor Howard opened the public hearing. After no comments, Mayor Howard closed the Public Hearing. Mr. Jones offered a motion to approve the application for the alcohol pouring license for the Gold & Silver Bar. Seconded by Mr. Lawrence; the motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

**AWARD BID FOR MILL VILLAGE AREA CDBG PROJECT**

Mrs. Hall stated that the recommendation came from Hofstadter and Associates, Inc. to award Griffin Utility Construction, LLC in the amount of \$279,654.50 the bid for the Mill Village Area CDBG Project. Mr. Jones offered a motion to approve the award to Griffin Utility Construction, LLC. Seconded by Mr. Dodd. Mr. Goolsby asked if Hofstadter & Associates were sure that Griffin Utility Construction had captured the whole scope of the project. Mr. Goolsby also asked if Hofstadter & Associates did the bid documents, and Mrs. Hall stated that they did. Mayor Howard stated that he thinks that Hofstadter & Associates have done well by us. The motion carried with four (4) votes for (voting in the affirmative were Dodd, Stroud, Goolsby and Jones) with Mr. Lawrence abstaining. Mr. Lawrence stated his reasoning for abstaining is due to his wife owning property in that area.

**APPROVE RESOLUTION AND INCUMBENCY CERTIFICATE FOR SIGNATURES ON MEAG DOCUMENTS**

Mrs. Hall stated that these were certificates for signatures on MEAG documents. Mrs. Hall stated that they are to replace where it states City Administrator with City Manager and Mayor. Mr. Jones offered a motion to approve the Resolution and Incumbency Certificate. Seconded by Mr. Stroud; the motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

**APPROVE POLICY FOR AVERAGE MONTHLY PAYMENT PLAN (BUDGET BILLING)**

Mrs. Hall stated that the City would like to offer Budget Billing. Mrs. Hall stated that it would be based on a 12 month history; good payment history; annual true-up with a reconcile either in May or June and that it would be an annual agreement. After much discussion on true-up; what is good payment history, Mr. Jones stated that we should look at the history of disconnects; and to not hold it against them if they were late in the past year. Mr. Jones stated that most people can budget and plan and we will know in a year if it works or not. Mr. Goolsby stated that we should look at it in a year. Mr. Jones offered a motion to approve the policy for the average monthly payment plan (Budget Billing); and that for the 1<sup>st</sup> year we overlook late payments and look at disconnects. Seconded by Mr. Stroud; the motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

#### **DISCUSSION REGARDING HISTORIC TRAIN MUSEUM**

Mrs. Hall discussed the proposals that Denise Collins has made to the Historical Society concerning a Train Museum. Mayor Howard stated that we have a history with trains and a Train Museum would be a great idea for the Community. Mr. Jones suggested that we have a two (2) person Ad Hoc Committee that can work with mediations in all parts. Mr. Mayor set an Ad Hoc Committee, consisting of Greg Goolsby, Mike Dodd and Melvin Lawrence to work on the Historic Train Museum. Mr. Goolsby stated that the DDA had a work session coming up, and this is on the agenda for discussion as well.

#### **APPROVE TRAVEL REQUESTS FOR MELVIN LAWRENCE**

Mrs. Hall stated that this was a travel request for Melvin Lawrence. Mr. Jones offered a motion to approve the travel request for Mr. Lawrence. Seconded by Mr. Stroud. Mr. Dodd asked if Mr. Lawrence was the alternate for ECG and the Mayor stated yes. The motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

#### **CONCENT AGENDA ITEM 4-A & B**

##### **A. RIGHT-OF-WAY TRIMMING FOR ELECTRIC LINES - \$54,848**

Mr. Goolsby offered a motion to approve the requisition for the right-of-way trimming and the motion was seconded by Mr. Stroud. Mrs. Hall stated this is part of our subscription with ECG. They put out a bid for Right-Of-Way trimming statewide and Buford Tree Service won the bid. Johnny Hodges personally contacted the local tree service companies but none would submit a bid. Mr. Jones stated that his only concern was that he would like to keep it local. Mr. Lawrence asked if it was all the areas. Mrs. Hall stated that it was for the main areas. The motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

**B. CALIBRATION CONTROLS AUTOMATION – RESERVOIR BRIDGE REPLACEMENT - \$24,216**

Mr. Goolsby offered a motion to approve the bid award to Calibration Controls Automation for the Reservoir Bridge Replacement. Seconded by Mr. Dodd. Mrs. Hall stated that we did an RFP and that Calibration Controls Automation won the bid. This is only to approve payment of the invoice. The motion carried unanimously (voting in the affirmative were Dodd, Stroud, Goolsby, Jones and Lawrence).

**REPORTS**

**CITY MANAGER REPORT**

- Discussion of the storm drain issue at Navicent Health.
- Diversity Training for employees on October 20<sup>th</sup> and 21<sup>st</sup>. Mr. Stroud asked if it was mandatory. Mrs. Hall stated that it was.
- 2016 Budget – We should have a draft ready in a few weeks.
- Bid opening for the Tank Maintenance was \$200,000 less than we were expecting. Pat Wright will review the bids and make a recommendation. Mr. Goolsby asked if that was Utility Partners and if they would bring it before the Council. Mrs. Hall stated that she would bring it to the next work session.
- Health Inspections – Mrs. Hall recommended we do not take over the non-profit Health Inspections, because she feels it will be too many. Mr. Goolsby stated that the Chili Cook-Off that was being held was having to jump through a lot of hoops and that is what brought this up. Mr. Melton stated that the law mandates you have got to have inspection, but sometimes the law is interpreted different by the agencies.

**CITY ATTORNEY REPORT**

Mr. Melton had nothing further to report.

**MAYOR'S REPORT**

- Mayor Howard stated that he has noticed that recyclables are not being picked up and that he knows that Tuesday is Recyclable Day.
- Mayor Howard formally disbanded the committee for Alternative Fuel and stated that he would like to discuss it at a work session. He stated that we were an Enterprise City and wanted to keep it that way and thought that the gas business could be discussed at the work session.

**AD HOC COMMITTEE REPORTS**

- **RECREATION AD HOC COMMITTEE** – Mr. Jones had nothing to report, expect that we would be looking at way to fund.

#### **ADDITIONAL COUNCIL REPORTS**

- Mr. Goolsby stated that the DDA was having their 2016 Work Plan Session on October 13<sup>th</sup>, from 1:00PM to 5:00PM at the KOA Meeting room to work on the agenda for the upcoming year. Mr. Goolsby invited Council to attend.
- Mr. Jones asked if a notification could be sent to the Council Member to put a meeting notice on their Calendar for all meetings.
- Mr. Stroud asked when the Right-Of-Way trimming would begin. Mrs. Hall stated that per Johnny Hodges, it could be the first of the year.

#### **PUBLIC COMMENTS – (MAYOR HOWARD TO REVIEW RULES FOR COMMENTS)**

##### **PUBLIC COMMENTS**

- Boy Scout Troop 101 out of Forsyth were in attendance, working on their Good Citizenship Badge. Mr. Goolsby asked that they come forward and introduce themselves.

#### **ADJOURN**

There being no additional business to discuss, Mr. Jones offered a motion to adjourn. Seconded by Mr. Stroud, the motion carried unanimously, (voting in the affirmative were Dodd, Goolsby, Jones and Lawrence). The meeting adjourned at 7:25PM.

Submitted by:

Kristal S. Dunn

City Clerk