

**CITY OF FORSYTH  
REQUEST FOR PROPOSALS  
SPLASHPAD RESURFACING**

**Background**

The City of Forsyth is seeking qualified vendors to submit proposals for the resurfacing of the public splashpad located at Country Club Park located at 343 Country Club Road. This project aims to enhance the safety, aesthetic appeal, and overall functionality of the splashpad for community use. The splashpad was originally installed in 2016, is 75' x 45', has a rubberized surface, and is approximately 0.5-1.5 inches thick. It has been a popular recreational facility for families and children in our community. Due to regular wear and tear, the current surface has deteriorated and requires resurfacing to ensure safety and usability.

**Scope**

The selected contractor must provide the following services at a minimum:

- Assessing the current condition of the splashpad surface.
- Removing the existing surface material.
- Preparing the underlying surface as necessary.
- Installing new, high-quality, slip-resistant surface material suitable for a splashpad environment.
- Ensuring that the new surface meets all safety standards and regulations.
- Completing the project within the stipulated timeline.
- Providing maintenance guidelines for the new surface.

**Schedule and Submittal Instructions**

Responses to this solicitation are due no later than **5:00 pm on April 4<sup>th</sup>, 2025**. (Please see Addendum A)

Proposals will be accepted on or before the deadline identified above. Proposals received after that date and time will be rejected. Proposals will not be opened publicly.

Sealed responses are due to **Will Campbell, Project Manager, City of Forsyth; 23 E Main St, Forsyth, Georgia 31029**. All proposals must be sealed and should be clearly labeled "**FORSYTH SPLASHPAD RESURFACING**." Five copies are requested as well as one digital copy.

**Contents of Submission**

Responses are to be returned to the City of Forsyth City Hall where an initial evaluation of the proposals will be completed.

- **Transmittal information:** including the firm's name, address, telephone number, email address and lead contact person.
- **Your individual or firm's experience:** particularly with projects like this one. Please refer to specific pages in the proposal that answer each category of experience. References must include the names and telephone numbers of local governments, personnel involved, and a brief description of the projects.

- **Project Approach:** Detailed description of the proposed approach to resurfacing the splashpad.
- **Timeline:** Estimated timeline for project completion from planning to completion.
- At a minimum, the individual or firm's proposal should also provide the following information:
  - A brief history of the individual or firm and principal personnel.
  - The length of time the individual or firm has been providing the specific kind of assessment services requested herein.
  - The name(s) and professional experience of the individual or firm's key personnel who will be assigned to this project. Firm must also state how much direct experience the personnel assigned to this project has had with similar projects.
  - Cost schedules for general services, in addition to cost schedules for additional services.
  - Fees for reimbursable expenses, if applicable.
  - The individual or firm must provide a sample professional services contract.
  - A written release authorizing all investigations necessary.

### **Selection**

Procedures for selection of an individual/firm will be in accordance with the RFQ package and local procurement requirements. A review team will evaluate the proposals and recommend to the City Council the top firm based the criteria below:

- Relevant experience and qualifications.
- Cost-effectiveness.
- Project timeline.
- Feedback from references.

### **Disclaimer**

The City of Forsyth reserves the right to accept or reject any or all proposals. The City of Forsyth is an Equal Opportunity Employer.

## **ADDENDUM A**

Response due date has been extended to **12:00 pm on April 4<sup>th</sup>, 2025.**