

Minutes
Forsyth City Council Meeting
June 3, 2019

Call to Order:

Mayor Wilson called the meeting to order at 6:00 pm

Pledge of Allegiance, Invocation, & Roll Call

Mayor Wilson led the Pledge of Allegiance. Mr. Dodd gave the invocation. Present for the meeting was Mayor Eric Wilson, Councilmembers Mike Dodd, Greg Goolsby, John Howard, Melvin Lawrence. Chris Hewett arrived at 6:03 p.m.

Councilman Stroud was unable to attend the meeting; therefore, all unanimous votes will be five (5) votes (Dodd, Goolsby, Hewett, Howard, and Lawrence).

Approval of the Agenda

Mr. Goolsby offered a motion to approve the agenda as presented. Seconded by Mr. Lawrence, the motion carried unanimously.

Approval of Minutes of the May 20, 2019 Council Meeting

Mr. Goolsby offered a motion to approve the minutes as presented. Seconded by Mr. Lawrence, the motion carried unanimously. Mr. Hewett abstained.

Presentation of Proposed Revisions to the Retirement Plan

Ms. Hall stated that Michelle Warner reviewed this information at the previous council meeting. A spreadsheet has been provided with all active full time employees. Yellow highlighted employees on the spreadsheet would be the 10 employees that would qualify now. An additional 6 in green within 9 years would be eligible also. Those employees with comments to the side wouldn't meet the age plus years to equal 75 they would qualify under the normal retirement at the age of 65. Ms. Warner had reviewed the information from Segal Consulting. Approximately \$30k to add just public safety employees, \$70k to add all employees.

Approval of Retirement Plan Revision

Ms. Hall stated that GMA would begin billing us in January 2021. It would not negatively affect an employee retiring at this time with the alternative retirement plan. Ms. Hall stated that the revised plan document would come before council to determine what the effective date is.

Mayor Wilson stated that he feels this change would be a positive step for our employees. He feels it's good to include all the employees with this additional incentive to work for the City.

Mr. Hewett made a motion to accept the proposal to include all employees. Seconded by Mr. Howard, the motion carried unanimously.

Approval of LensLock Contract - Body Worn Cameras

Ms. Hall stated this is a grant that was awarded in 2017. At that time we submitted the grant the total cost was to be \$26k to \$27k. It's a 50/50 grant. \$13,386 was to come from Department of Justice, and the City would be responsible for \$13,386. The quote from LensLock for \$17,172 includes 20 body cameras, 20 body cam attachments, docking stations, 4 generation 11 backup cameras, on-site training, and software maintenance. Annual software maintenance would be a continuous expense. The grant amount is going to change to 50% of the \$17,172. The agreement once approved will begin processing the order. We currently have several cameras that have already failed. Officers are sharing cameras.

Mayor Wilson inquired about the storage capacity for this system. Ms. Hall stated this will be cloud storage.

Mr. Howard offered a motion to approve the LensLock Contract. Seconded by Mr. Hewett, the motion carried unanimously.

Approval of Radio Maintenance Agreement for Fire & PD – Williams Communications

Ms. Hall stated that these are the radios that go with the mandate we did several years ago. The radios received did not include a maintenance agreement. Both Chief Harris and Chief Herndon recommend we do have a maintenance agreement. This agreement doesn't cover batteries, antennas or the carriers. If the radio gets off the frequency this maintenance agreement will cover getting the radios back on the frequency. If not, the hourly rates are higher if we do not have a maintenance contract.

Ms. Hall stated that both departments have sufficient budgets to cover this expense.

Mr. Howard offered a motion to approve the radio maintenance agreement with Williams Communications. Seconded by Mr. Dodd, the motion carried unanimously.

Approval of Accounts Payables Invoices \$99,717.89 includes Dodd's Invoice of \$49.66

Mr. Hewett offered a motion to approve the invoices. Seconded by Mr. Goolsby, the motion carried with 4 votes; Goolsby, Howard, Lawrence, Hewett. Mr. Dodd abstained.

Approval of Requisitions Greater than \$5,000

Ms. Hall explained the requisition request for Steve Coleman regarding the park.

Mr. Howard offered a motion to approve all the listed requisitions. Seconded by Mr. Hewett, the motion carried unanimously.

City Manager Report

Ms. Hall offered the following report:

- TSW received survey of a new property at Country Club Park. They have requested survey of existing park if Steve has one; TSW working on bid documents for Dog Park and should have those out soon if not already posted; TSW continues to work on public input and will set up at the Farmers Market in July or August to see if they can get additional input from the public.
- We need to RSVP for a couple of events for GMA Conference if you will let me know if anyone is attending with you. (Utility Partners - Friday, Hofstadter - Saturday, Alston & Bird - Sunday)
- Shred Day included with Farmers Market for June 7, 2019 2pm to 4pm on the other side of King Street.
- I sent out information received from GDOT regarding being a consulting party for cultural resources for the I-75 Commercial Vehicle Lane project was emailed to everyone last week; if we want to be a consulting party for cultural resources, I need to notify them by the end of June; even if we are not a consulting party we can still comment on the proposed project during the plan development process.
- I provided copies of the draft proclamation guidelines. Please review and return any comments, changes, additions/corrections. Will bring back to council for adoption.
- Regina and I had a webinar with Government Windows last week. We would like to move forward with adding additional programs to the payment portal so that credit card payments

can be made for other services. Currently the city covers the credit card fees for the utility payments but when we add business license, hotel tax, and others as we move forward, we do not recommend that the city covers the cost of the credit card fees. When we get the additional services added, businesses will be able to go to the city website and renew their business license after completing a renewal form; hotels will be able to complete their monthly tax form and the system will calculate what they owe and they can pay online. Once these are up and running we can add additional programs for any services that we accept payments for.

- Devi Foods public hearing for alcohol license due to change of ownership at next meeting.

City Attorney Report

Mr. Melton had no further business to report.

Mayor's Report

Mayor Wilson had no further business to report.

Council Comments

Mr. Lawrence inquired about fines for blighted houses.

Mr. Melton stated that any item that is a code violation could be cited.

Mr. Dodd inquired, and expressed concern regarding the number of entrances for Volume Chevrolet. He questioned what the entrances would be used for on Railroad Avenue and Harold Hill. Mr. Dodd also stated he was concerned that Volume Chevrolet is not being required to install accel/decel lanes on Highway 42.

Public Comments

Mr. Bearden at 441 Sunset Circle expressed his concerns regarding the railroad crossings. He inquired about the railroad right-of-way. And if the railroad is responsible for maintaining everything within their right-of-way.

Ms. Hall stated she had to get permission from the railroad to make certain repairs.

Executive Session

Mayor Wilson stated the reason for the executive session was to discuss Ms. Hall's annual review.

Mr. Goolsby offered a motion to adjourn into executive session to discuss personnel matters. Seconded by Mr. Hewett, the motion carried unanimously. Council adjourned into executive session at 6:53 p.m.

Mayor Wilson called the meeting back into open session 7:45 p.m.

Adjourn

There being no further business to discuss Mr. Goolsby offered a motion to adjourn. Seconded by Mr. Lawrence, the motion carried unanimously. The meeting adjourned at: 7:47pm.